

213th OTLEY SHOW

Website: www.otleyshow.org.uk

Saturday 18th May 2024

Dear Exhibitor

Please find attached an Application Form for our 213th Otley Show on **Saturday, 18th May**, which we hope you'll want to attend.

All trade stand proprietors and activity providers must enclose a copy of their current Public Liability Insurance Policy with an indemnity limit of £5m otherwise their application could be refused.

OUTDOOR TRADE STANDS

- ◆ Prices, sizes and ticket allocation listed overleaf.
- ◆ Please allow an additional 5' on all sides for guyropes of marquees
- ◆ Please note all catering and confectionery rights have been allocated
- ◆ All products being sold must be specified on this form, failure to do so will result in refusal of entry on Showday
- ◆ Please ensure that all gazebos or tents are securely pegged
- ◆ Everyone entering the Showground must have a ticket – see over for additional tickets
- ◆ Every vehicle must have a car pass
- ◆ Additional vehicles cannot be admitted throughout the day so please ensure you have adequate supplies on your stand
- ◆ Electricity is not available on site and only silent generators will be tolerated
- ◆ Security is not provided on the showground
- ◆ No loudhailers will be allowed
- ◆ Sites will be allocated after the closing date of 1st April 2024

INDOOR CRAFT/TRADE STANDS

- ◆ Each site is 8' wide and 10' deep
- ◆ One 6' trestle table will be provided free, additional tables charged at **£8.00**
- ◆ Exhibitors' own unit must be no more than 7' wide
- ◆ Allocation will take place once all sites have been let or if not all let then after the closing date of 1st April

The Society reserves the right (without any reason being given) as follows:-

- ◆ To refuse any entry whatsoever whether prior to the closing date or not
- ◆ To cancel any entry which may have been accepted
- ◆ To refuse entry to the showground.
- ◆ To ask any exhibitor to leave the showground

In any such case, the liability of the Society shall be limited to the refund of the entry fee and the Society shall not under any circumstances be liable for any other loss suffered by the exhibitor, whether consequential or otherwise.

If you would like to insert an Advert in the **Show Catalogue**, please complete the appropriate section on the enclosed form. Closing Date for copy – 1st March 2024

Advert Prices are:-

Colour A5 Full page	£100.00
Colour A5 Half page	£50.00

12 cms x 18 cms
12 cms x 9 cms

I look forward to receiving your completed form accompanied by either a cheque payable to **Wharfedale Agricultural Society** or confirmation of a BACS payment direct into our account.

Yours sincerely



BACS details:-

Bank Code: 20.98.98
Account: Wharfedale Agric Soc
Account No: 03186709
Ref: Company Name

Show Secretary: Ms Claudia Beutelspacher, 15 Bridge Street, Otley, West Yorkshire, LS21 1BQ

Telephone: 01943 462541

Mobile: 07828 763632

Trade Stand Co-ordinator: info@otleyshow.org.uk

213th OTLEY SHOW ~ SATURDAY ~ 18th MAY 2024

OUTDOOR CRAFT & TRADE STAND PRICES

SIZE		ENTITLEMENT	
Frontage x Depth (ft)	Cost (£)	Tickets	Car Passes
15 x 20	100	2	1
20 x 20	110	2	1
25 x 20	120	2	1
30 x 20	130	2	1
35 x 20	140	2	1
40 x 20	165	4	2
50 x 20	190	4	2
60 x 20	200	4	2
20 x 30	130	2	1
25 x 30	145	2	1
30 x 30	175	4	2
40 x 30	210	4	2
50 x 30	230	4	2
60 x 30	260	4	2
70 x 30	290	6	3
80 x 30	320	6	3

INDOOR CRAFT & TRADE STAND PRICE

8 x 10	£100.00 includes ONE table	2	1
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ADDITIONAL TICKETS PURCHASED

Tickets	Purchased prior to Show Day	On the Day
Membership <i>Renewed annually on 1st February, includes 3 Adult or 2 Adult & 2 Children Tickets, Car Pass and privileges of Private Members Marquee and facilities</i>	£40.00	£40.00
Adult	£12.50	£15.00
Concession/Senior Citizen	£8.00	£10.00
Children (8-16 years) – 7 & under FREE	£4.00	£6.00

All Tickets and information, including your allocated site details, will be forwarded approximately 2 weeks prior to the Show. We regret that refunds WILL NOT BE made for admissions paid on Show Day, additional tickets should be purchased using the attached Application Form.

Please read the accompanying letter before completing BOTH SIDES of this form IN BLOCK CAPITALS.

NAME OF COMPANY:-

PERSON TO CONTACT:- **EMAIL:-**

ADDRESS:-

..... **POST CODE:-**.....

CONTACT TEL NO :-

SHOW DAY

VEHICLE REG.NO:-.....

DETAILS OF PRODUCTS ON YOUR STAND :-.....

Please note:-

(1) *Failure to complete the above **in full** will result in refusal of entry on show day.*

(2) *All catering & confectionery rights have been let.*

OUTDOOR TRADE STANDS - Sizes available on attached letter

(3) *Sites will be allocated after the closing date of 1st April 2024*

Space Required: Frontage.....ft Depth.....ft Price **£**.....

When booking, please allow an additional 5' on all sides of a marquee for guyropes if applicable and if using a trailer, please allow for parking it on your stand.

INDOOR CRAFT / TRADE STANDS

£100.00

(4) *Sites will be allocated once the Marquee is full or after the closing date of 1st April 2024*

If you require one 6' FREE Trestle Table, please tick (marquee only) ☐

FREE

If you require additional Tables @ **£8.00**, please tick (marquee only) ☐

£.....

ADDITIONAL TICKETS

Quantity

Tickets:-

Membership @ £40.00 (renewed annually)

£.....

Adult @ £12.50

£.....

Concession/Senior Citizen @ £8.00

£.....

Children (8-16 years) @ £4.00

£.....

ADVERTISE IN THE SHOW CATALOGUE

If you would like to book advertising space in the **Show Catalogue**, please complete the following:-

Closing date for copy of Adverts – 1st March 2024

Colour A5 Full page -12 cms x 18 cms @ £100.00

£.....

Colour A5 Half page - 12 cms x 9 cms @ £50.00

£.....

Total Remittance

£.....

Please turn over for:-

- ◆ ***Check List***
- ◆ ***Payment Options***
- ◆ ***Terms & Conditions***

**Stand
Number**

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Please read the accompanying letter before completing BOTH SIDES of this form IN BLOCK CAPITALS.

CHECK LIST

				Please tick
PUBLIC LIABILITY INSURANCE COMPANY:-				
POLICY No:-				
LIMIT OF INDEMNITY:-				
EXPIRY DATE:-				
CERTIFICATE ENCLOSED				
FOOD HYGIENE CERTIFICATE No:- (where applicable)				
USE OF SILENT GENERATOR (please indicate)	Yes	No		
ADDITIONAL TICKETS ORDERED				
PAYMENT ENCLOSED:- Cash or Cheque payable to Wharfedale Agricultural Society				
BACS / DIRECT PAYMENT MADE:- Date				
Bank Code: 20.98.98 Account: Wharfedale Agric Soc Account No: 03186709 Ref: T/S – 'Company Name'				
ADVERT PLACED:- Full A5 / Half A5 (delete as appropriate) Copy Enclosed <input type="checkbox"/> To follow before 1 st March 2024 <input type="checkbox"/>				

GDPR POLICY:- Your allocated stand number, company name and products sold will be published in our Show catalogue. Your personal details will not be published and will not be shared with any other organisation or individual.

Please return your completed form to:- Trade Stand Co-ordinator, Wharfedale Agricultural Society, 15 Bridge Street, Otley, LS21 1BQ, together with your remittance or advice of direct payment or email it to info@otleyshow.org.uk. Once we've received your payment, we will be able to acknowledge and process your application form.

By signing this form, I agree to conduct my business on Show Day in a manner to comply with the Health and Safety at Work Regulations in respect of my own employees and members of the public. I also agree to abide by the Rules and Regulations of Wharfedale Agricultural Society.

Signature

Date

For Office Use

T

Stand Number

CP

Receipt Number

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